

BY-LAWS
NORTH TEXAS SQUARE AND ROUND DANCE ASSOCIATION
REVISED - FEBRUARY 1982
REVISED - FEBRUARY 1985
AMENDED - NOVEMBER 2006
AMENDED - FEBRUARY 2008

ARTICLE I

NAME

Section 1.1 NAME - The name of this organization shall be the NORTH TEXAS SQUARE AND ROUND DANCE ASSOCIATION, commonly known as and referred to here-in as NORTEX.

ARTICLE II

PURPOSE

Section 2.1 PURPOSE - NORTEX shall be a non-profit, incorporated organization whose purpose is to promote and stimulate interest in square dancing as a recreational activity among new dancers, groups and clubs. Square dancing shall be construed to include Contra, Clogging, Square and Round Dancing. Further, NORTEX shall fulfill this purpose by maintaining communication between member clubs regarding club dances, special dances, meeting places, callers and festivals.

ARTICLE III

MEMBERSHIP

Section 3.1 CATEGORIES - Membership in NORTEX shall be divided into three categories; individuals, clubs and associate members. Prospective members shall satisfy the qualifications of the category for which they are applying, to be considered for membership. Membership shall include such privileges as determined by the NORTEX Delegates.

Section 3.2 QUALIFICATIONS - Prospective NORTEX members shall meet the following qualifications to be considered for membership. Member(s) shall be defined to include both individual and clubs.

Section 3.2.1 INDIVIDUAL - Individuals become members of NORTEX when the club to which they belong is a NORTEX member in good standing and the dues specified herein for both club and individual, are current.

Section 3.2.2 CLUB - Clubs desiring membership in NORTEX shall make application to the Membership Committee and provide such information and documentation as determined by the Committee. A member club shall be composed of dancers which have elected at least a President, Vice President and Secretary/Treasurer. Three (3) NORTEX Delegates shall have been elected or appointed to represent the club at NORTEX meetings (the club President being one Delegate). It shall be the duty of each member club to notify the NORTEX Secretary in writing of its authorized Delegates. The club shall agree to schedule

at least one open dance each quarter. The club shall not belong to other area square dance organizations and shall agree to support and serve within NORTEX as needed to fulfill the Purpose of NORTEX. To be considered in good standing, the club shall meet these qualifications and the dues specified herein, shall be current.

Section 3.2.3 ASSOCIATE - Associate membership in NORTEX shall be granted for the specific period of time noted on the dues notice. Associate members shall be granted association privileges for the duration of the membership but are not required to meet the qualifications listed for individual members unless applying for permanent membership.

Section 3.3 MEMBERSHIP DUES - The amount of annual dues for both individual members and member clubs of NORTEX shall be in the amount specified by the NORTEX Delegates. NORTEX Delegates shall be notified at their last known address ten (10) days prior to any meeting to consider adjustment of the amount of dues.

Section 3.3.1 INDIVIDUAL MEMBER - Individuals belonging to more than one club shall have their annual dues collected by only one club. Annual dues shall be payable prior to May 1 for the fiscal year of July 1 through June 30. For individuals joining NORTEX between January 1 and June 30 of the fiscal year, the dues for the remainder of the year shall be fifty (50) percent of the annual membership dues. Annual dues not received by July 1, shall result in removal from the membership and mailing list. A fee as specified by the NORTEX Delegates, may be assessed in addition to the dues in order to reinstate the member.

Section 3.3.2 MEMBER CLUB - Annual dues shall be remitted to the NORTEX Secretary prior to May 1 each fiscal year and shall be accompanied by a current club roster with the name and address of each club member. The annual dues for each member shall accompany the club dues and the individual members paying NORTEX dues to another club so noted. All checks shall be made payable to NORTEX. Annual dues not received by July 1, shall result in removal from the membership and mailing lists.

Section 3.3.3 NEW CLUBS - The initiation fee and first year dues for clubs making application to NORTEX shall be as specified by the NORTEX Delegates and shall be included with the application to the Membership Committee. New clubs shall also include with the application the same lists and individual dues specified for Member clubs.

Section 3.3.4 ASSOCIATE - The dues shall be in the

amount specified by the NORTEX Officers and printed on the notice of dues.

Section 3.4 REMOVAL - Any Officer, Delegate or Member of NORTEX may be removed for violation of these "By-Laws" or other just cause. Such removal shall require a two-thirds (2/3) vote of the NORTEX Delegates.

ARTICLE IV

NORTEX DELEGATES

Section 4.1 GOVERNMENT - The government of NORTEX shall be vested in the Officers and the NORTEX Delegates.

Section 4.2 NORTEX DELEGATES - The NORTEX Delegates shall consist of three representatives from each Member Club, of which the Club President shall be one. The Member Clubs shall notify the NORTEX Secretary in writing of their authorized Delegates. NORTEX Delegates shall receive no salary from NORTEX.

Section 4.3 PAST NORTEX PRESIDENTS- past NORTEX Presidents shall be considered NORTEX Delegates At Large so long as they belong to a Member Club and are not NORTEX Delegates of a club.

ARTICLE V

NORTEX OFFICERS

Section 5.1 MANAGEMENT - The management of NORTEX shall be vested in the elected officers subject to the approval of the NORTEX Delegates at each regular or special meeting.

Section 5.2 FUNDS - NORTEX funds shall be withdrawn from the bank or banks with which they are on deposit, by the joint signatures of the Treasurer and President, President Pro-Tern or Secretary (Treasurer and one of the other aforementioned Officer).

Section 5.3 ELECTED OFFICERS - The elected Officers shall consist of a President a significant number of Area Vice-Presidents so that none are responsible for less than five (5) nor more than then (10) Member Clubs, a Secretary, and Treasurer. The term of Officer shall be defined so as to include spouses where applicable. No Officer shall receive a salary from NORTEX.

Section 5.3.1 QUALIFICATIONS - NORTEX Officers shall belong to a Member Club and have been a member of NORTEX for at least one year. Elected Officers shall not concurrently hold an office in a Member club, or any other area square dance organization. Elected Officers shall not engage in a profit making activity connected with square dancing. Candidates for the office of President shall have previously served NORTEX in an elected capacity. Officers shall be bondable.

Section 5.3.2 DUTIES OF OFFICERS

SECTION 5.3.2.1 PRESIDENT - The President shall preside at all NORTEX meetings. During the interval between NORTEX meetings, the President shall have

the authority to perform routine and emergency activities of NORTEX not previously anticipated. The President shall nominate and present to the Delegates for approval, such Appointed Officers as are required to conduct NORTEX business. The President shall appoint a nominating committee as well as the annual financial review committee at the time specified herein. The President shall be an ex officio member of all committees.

Section 5.3.2.2 AREA VICE PRESIDENTS - The Area Vice-Presidents shall perform such duties as determined by the President. Their primary duty shall be the service, liaison and coordination between the member clubs in their designated Area and NORTEX. In addition, they shall have primary responsibility in the aid of new clubs becoming NORTEX Members. In addition , one of the Area Vice-Presidents shall be elected by the NORTEX Delegates to serve as President Pro-Tern (to assume the President's duties should the President be absent or become incapacitated).

Section 5.3.2.3 TREASURER - The Treasurer shall have custody of all NORTEX monies and shall keep an accurate account of funds received and disbursed by NORTEX. The Treasurer shall pay any item of expense incurred by NORTEX but shall not be authorized to incur or pay an item of expense in excess of fifty (50) dollars without approval of the President. The Treasurer shall serve on the Budget Committee and shall be Finance Chairman of all functions undertaken by NORTEX. The fiscal year for NORTEX shall be July 1 through June 30. The treasurer shall submit all books and records of NORTEX transactions to the annual financial review committee, appointed by the President, within 30 days of the close of the fiscal year.

Section 5.3.2.4 SECRETARY - The Secretary shall keep a correct record of the business conducted at all NORTEX meetings and maintain all records pertaining to NORTEX Members and the NORTEX mailing list. The Secretary shall not convey the contents of these records to any individual or group without approval of the NORTEX Delegates. The Secretary shall maintain a record of all standing orders currently in effect, issued by the President or by the NORTEX Delegates. The Secretary shall assume the President's duties should the President and President Pro-Tern be absent or become incapacitated.

Section 5.4 NOMINATION OF OFFICERS - Persons desiring to serve as a NORTEX Officer may submit a letter to the NORTEX President and/or members of the Nominating committee stating their desire to serve and outlining their qualifications for the office they are seeking.

Section 5.4.1 NOMINATING COMMITTEE - Not less than ninety (90) days prior to the annual election, the President shall appoint a nominating committee consisting of not less than (1) nor more than three (3) members from each area. Each area shall be represented by an equal number of representatives. The

candidates for the committee shall be elected from the current NORTEX Delegate roster where possible, and shall be submitted to the NORTEX Delegates for approval

Section 5.4.2 NOMINATING PROCEDURES -

Committee members shall have one vote when choosing candidates for the several offices. A quorum of at least fifty (50) percent of the committee shall be required to transact business. The committee shall choose a foreman from their members to conduct the meeting(s). Not less than thirty (30) days prior to the annual election, the committee shall decide upon and make written recommendations of candidates to the NORTEX Delegates.

Section 5.5. ELECTION OF OFFICERS -

At the annual election meeting, additional names may be placed in nomination from the floor provided the nominee has consented to serve, if elected, and meets the qualifications listed herein, for the office.

Section 5.6 TERM OF OFFICE - The term of office shall be for one year and election to the same office shall be limited to two consecutive years. Said term shall begin July 1st and end June 30th of the following year. The new officers shall be installed prior to July 1

Section 5.7 VACANCIES - Should an Officer resign or be unable to serve, the President shall nominate a replacement for the remainder of the term of office, subject to the approval of the NORTEX Delegates. Should no candidate be elected, the President Elect shall nominate a candidate subject to the approval of the NORTEX Delegates.

**ARTICLE VI
COMMITTEES**

Section 6.1 STANDING COMMITTEES - The Standing Committees shall consist of the Membership committee and the Budget committee. Appointments to these committees shall require NORTEX Delegate approval. The term of office shall be for one year.

Section 6.1.1 MEMBERSHIP COMMITTEE - The Membership Committee shall evaluate the qualification of all applications for NORTEX membership of prospective clubs and make recommendations to the NORTEX Delegates.

Section 6.1.2 BUDGET COMMITTEE - The Budget Committee shall prepare an annual budget allotting the funds available in such proportions as deemed necessary to the functioning of committees and officers for the operation of NORTEX. The proposed budget shall be submitted to the NORTEX Delegates for their approval prior to the end of the fiscal year.

Section 6.2 SPECIAL COMMITTEES - The President may create Special Committees as necessary for the proper function of NORTEX by submitting the name of the committee chairmen to the NORTEX Delegates for approval.

**ARTICLE VII
MEETINGS**

Section 7.1. REGULAR MEETINGS - There shall be a minimum of five (5) regular NORTEX meetings, one meeting in each quarter beginning with the months of July, October, January and April. The meeting in the quarter beginning in April shall be the annual election meeting. The meeting for installation of officers and other such business as may be presented for NORTEX Delegate action, shall take place after the annual election and prior to the start of the fiscal year on July 1.

Section 7.2. SPECIAL MEETINGS - Special NORTEX meetings shall be called by the President or at the request of twenty (20) percent of the NORTEX Delegates.

Section 7.3 NOTICE OF MEETINGS - NORTEX Delegates shall be notified of all meetings at their last known address at least ten (10) days prior to the meeting.

Section 7.4. VOTING - Each Member Club represented at NORTEX meetings by their authorized Delegates, shall have no more than three (3) votes on matters considered; however, no Delegate shall have more than one vote. Proxies shall not be recognized. All matters considered shall be decided by a majority vote of the NORTEX Delegates present and voting except those matters listed herein as requiring a two-thirds (2/3) vote for passage.

Section 7.5 RULES OF ORDER - "Roberts Rules of Order Revised" shall govern the proceeding of all NORTEX meetings unless superseded by these "By-Laws". Delegates may change or modify these rules.

Section 7.6 QUORUM - A quorum at a regular NORTEX meeting shall consist of the NORTEX Delegates present except when voting on changes to these "By-Laws".

**ARTICLE VIII
DISSOLVING THE ORGANIZATION**

Section 8.1. VOTE - Dissolution of the organization shall be accomplished under the same requirements for voting and quorums as a change to the By-Laws

Section 8.2 PROCEDURE - In the event of the dissolution of the Association, by lapse of time or otherwise, when it has, or is entitled to, any interest in any funds or property of any kind, real, personal, or mixed, such funds or property rights thereto shall not be transferred to private ownership but shall be transferred to each of the Member Clubs comprising the Association in a proportional division to each of the clubs based on the number of NORTEX members of record. New Clubs, if any, with less than two (2) years in NORTEX shall not participate in any dissolution action. The amount or kinds of distributions to each of the clubs shall be determined by the Officers and approved by the Delegates before any distributions are

made. In the event no clubs are remaining then such funds or property or right thereto shall be charged with a charitable public trust and shall be thereafter administered and applied to public charitable purposes by a trustee or trustees to be appointed pursuant to law by a court of competent jurisdiction.

**ARTICLE IX
AMENDMENTS**

Section 9.1 PROCEDURE - Amendments to these "By-Laws" must be submitted in writing to the NORTEX Secretary and read to the NORTEX Delegates at any regular or special meeting. Thereafter each NORTEX Delegate shall be notified in writing of each proposed amendment.

Section 9.2 QUORUM - The proposed amendments shall be voted upon at the next regular or special meeting of the Delegates at which a quorum must be present. A quorum at regular NORTEX meetings shall consist of the NORTEX Delegates present. At special meetings, a quorum shall consist of a majority of the NORTEX Delegates of record.

Section 9.3 VOTE - A favorable vote of two-thirds (2/3) of the NORTEX Delegates present and voting at the meeting shall result in the adoption of the change(s).

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STANDING RULES

1. November 14, 1982 - Motion was made, seconded and carried that NORTEX callers can advertise in the Promenade at Club rates provided they call for a NORTEX club and are current members of the North Texas Callers Association.
2. February 13, 1983 - Motion made, seconded and carried that a member club shall not belong to any other association and/or council, effective immediately.
3. February 7, 1985 - Motion made, seconded and carried that the President and Chairman of any special event could set the fee for that event.
4. February 7, 1985 - Motion made, seconded and carried to accept the Promenade to be used as the official means of notification to delegates.
5. February 7, 1985 - Motion made, seconded and carried for the recommendation that all elected and appointed NORTEX officers be bonded.

6. February 7, 1985 - Motion made, seconded and carried that the President has the right to hire callers and cuers for future Round-Ups, not to exceed 4 years.
7. November 16, 2003, - Motion made, seconded, and carried that the application fee for a new club in NORTEX be \$75.00 effective January 1, 2004.
8. November 16, 2003 - Motion made, seconded, and carried that the annual NORTEX club dues be \$25.00 effective July 1, 2004.
9. November 16, 2003 - Motion made, seconded, and carried that the annual NORTEX membership dues be \$10.00 per dancer over the age of 19, \$5.00 per dancer between the ages of 10 and 19, and free for dancers under the age of 10, effective January 1, 2004.
10. November 16, 2003 - Motion made, seconded, and carried that Promenade subscriptions for non-members of NORTEX run \$60.00 per year effective January 1, 2004. Subscription rates run on the same fiscal year as NORTEX: July 1 thru June 30, and that subscriptions be prorated from January 1, to June 30, the same as NORTEX dues.
11. August 5, 2007 - Liability Insurance was investigated and contracted for all members of NORTEX. The cost of which will be divided equally among all members of NORTEX.

SPECIAL RULES OF ORDER

1. August 5, 2007 - Motion made, seconded, and carried that for this and future NORTEX Quarterly Business Meetings all debates should be limited to 2 speeches per person and each time a speaker speaks, it will be limited to 3 minutes. Any delegate wishing to introduce a motion from the floor must present this motion to the secretary in writing by the end of recess time in order to be recognized to speak.