

Club _____

NORTEX Promenade

Submission Form

Month _____

Size	NORTEX /	
	NTCA	Commercial
1/8	15.00	25.00
1/4	22.50	40.00
1/2	40.00	60.00
Full	80.00	120.00

Please check Items submitted:

News Article **MUST BE TYPED**
300 Words or Less

Club Directory Ad - Only if New or Revised

Paid Ads: _____ Check Number (Make Check Payable to NORTEX)
\$ _____ Check Amount

Ad Size	Date	Event

Check if for Anniversary Dance

Cancellation (1) _____ Date _____ Reason _____

Location Change _____ Date _____ New Location _____

Guest Caller/Cuer (Maximum 3)
_____ Date _____ Caller _____ Cuer _____
_____ Date _____ Caller _____ Cuer _____
_____ Date _____ Caller _____ Cuer _____

Future Annual Dance (1) _____ Date _____ Description of Event _____

Lessons (1) _____ Lessons Type _____ Date _____ Time _____ Day _____ Lesson Information Phone: _____
Lesson Location: _____ Graduation Date: _____

Lesson flyer should be emailed to webmaster@nortex.org to addition to the NORTEX website.

Other _____

- (1) Please provide this information to the NORTEX Club Coordinator so the NORTEX Scheduling Calendar is properly updated. Club Coordinator Contact Info. Bascom & Peggy Kemp, Phone: 214-797-5077 / Email: nortexpkemp@verizon.net
 - o Please supply the applicable information above. This form must accompany all submission to the Promenade Editor.
 - o EMAIL submission of news article or place TYPED news on a separate sheet of unlined paper.
 - o EMAIL your files or submit your ads positioned either in portrait or landscape on separate sheets of letter size quality paper with no borders.
 - o Duplicate this form if needed. This form is available for download in PDF or EXCEL format at www.nortex.org.

Mail to: **Promenade**
61 Hartley Rd.
McAlester, OK 74501-1139
(918) 423-5477

Due six weeks prior to publication
(Example: Due May 15th for July Promenade)

Reporter Name _____

Email: promenade@nortex.org Reporter Phone # _____