

GUIDELINES

For the

NORTEX TEEN SCHOLARSHIP FUND

For Square Dancing, Round Dancing, and Clogging High School Graduates
Modified & Approved August 18, 2019

PROVISION #1

NAME

THE NAME OF THE FUND IS: NORTEX Teen Scholarship Fund for Square Dancing, Round Dancing, and Clogging High School Graduates, referred to herewith as the “fund”.

PROVISION #2

SCOPE

This document shall be the sole source of rules and regulations governing the appropriation and disbursement of funds of the NORTEX Teen Scholarship Fund for Square Dancing, Round Dancing, and Clogging High School Graduates. The rules and regulations may be changed by a 2/3 vote of the NORTEX delegates.

PROVISION #3

PURPOSE

The purpose of this “fund” is to advance education and promote teenage square dancing, round dancing, and clogging by providing an ongoing program of scholarships to be presented to graduating high school seniors, active in square dance activities, as they enter an accredited college or vocational school.

PROVISION #4

OFFICE

The Office of the “fund” will be the address of the current NORTEX President.

PROVISION #5

MEMBERS

1. Members of the “fund” shall consist of the following:

Current President of NORTEX
Current Treasurer of NORTEX
Current NORTEX Teen Scholarship Chair
Two(2) couples and/or up to four(4) individuals, not to exceed a total of four(4) members, in good standing with an existing NORTEX Club, appointed by the current President of NORTEX approved by a majority of NORTEX delegates.
2. The Chairman and Secretary of the “fund” shall be elected by the “fund” members.
3. Qualifications: Qualifications of the members of the “fund” will be the sole discretion of the current NORTEX President.
4. Voting Rights: Each individual member shall have equal standing within the “fund” and is entitled to one vote on each matter submitted to the members of the “fund” for action.
5. Vacancies: Any vacancy occurring within the “fund” membership will be filled by the current NORTEX President.
6. Salaries: No member of the “fund” shall receive a salary. The members shall be entitled to reimbursement for expenses incidental to the handling of the affairs of the “fund”.

PROVISION #6

MEETINGS & GENERAL BUSINESS

1. MEETINGS: Meetings of the “fund” may be called at the request of the “fund” Chairman, and/or, the current NORTEX President.
2. MINUTES: Minutes of all “fund” meetings will be recorded by the “fund” Secretary. A report of the activities of the “fund” will be given by the NORTEX Teen Scholarship Chair.
3. QUORUM: 2/3 of the “fund” members shall constitute a quorum for the transaction of “fund” business. If less than a quorum is present at a “fund” meeting, the business conducted at the meeting will not be binding on the “fund”.
4. ACCOUNTING: The NORTEX Treasurer shall keep a record of all monies received and shall cause all proper bills to be paid, preserving proper documentation for all expenditures.

5. CHECKS: All checks, drafts or other orders for payment of money shall be signed by such officers consistent with the procedures of NORTEX standard business practices.
6. DEPOSITS: All funds of the “fund” will be deposited in a separate account dedicated for the NORTEX Teen Scholarship Fund, and are governed by the Bylaws and standing rules of NORTEX.
7. The rules contained in the current edition of *Robert’s Rules of Order Newly Revised* shall govern the “fund” in all cases to which they are applicable and in which they are not inconsistent with these guidelines and any special rules of order the “fund” may adopt.

PROVISION #7

SCHOLARSHIP AWARD CRITERIA

1. Scholarship recipients shall be selected by the members of the “fund” consistent with the format as set out below.
2. The number and amount of the awards to be given will be determined by the “fund” members consistent with maintaining the fiscal integrity of the fund.
3. Scholarship award candidates will be selected from teenaged (under 20 years of age) young men and women who are active members in a dance related club that is a member of the North Texas Square and Round Dance Association. They must have been a member for at least one year after completion of lessons and continue to be active in dance activities related to that club.
4. Nominations and applications for scholarship awards shall be made in such form and format as may be determined by the members of the NORTEX Teen Scholarship Fund, but will require the following information to be provided by each applicant:
 - a. Complete NORTEX Application Form.
 - b. A letter from a club officer in the nominee’s home club attesting to the nominee’s active membership.
 - c. Two letters of recommendation. One of the letters must be from an educator.
 - d. A copy of the official high school transcript, state certification, or GED.
5. Selection will take into consideration the following qualifications:
 - a. High degree of moral character.
 - b. Special scholastic or personal achievement.

- c. Demonstrated leadership ability.
6. Scholarships will be awarded without consideration or preference to sex, disability, race, color, creed and national or ethnic origin. Additionally, no preference will be accorded any application by reason of a parental affiliation or position.
7. Presentations of awards will be made in a manner and accordance with a schedule to be determined by the “fund” membership and formal presentation will be made at the annual North Texas Square and Round Dance Association Officer Installation Meeting.
8. Awards will be disbursed by the NORTEX Treasurer in a single lump sum. Disbursements will not be made unless the NORTEX Treasurer has received "proof of enrollment" by the awardee in an accredited college or vocational school. Disbursements "will not" be made directly to the awardee unless proof of payment to an accredited college or vocational school has been received by the NORTEX Treasurer.

PROVISION #8

DISSOLUTION

DISSOLUTION: In the event the NORTEX Delegates, by a 2/3 vote, elect to dissolve the “fund” or NORTEX ceases to exist, the total assets of the fund will be disbursed by one of the following methods:

- a. Distribution to a final selection of scholarship recipient(s) based on the usual selection criteria.
- b. Distribution in equal amounts to the previous years’ selection of scholarship recipient(s) based on their continued participation in an approved program.